



**Objective:** To ensure safe administration of medication to all day students, while at school

### Prescription medication

Parents are requested to inform Health Centre staff should a student require prescription medications while at school.

**Preparatory students:** prescription medication must be administered by Health Centre staff.

Health Centre staff are not responsible for reminding students to present for their medication. Parents should liaise with the class teacher to discuss strategies and make a plan.

Parents are required to attend the Health Centre to complete and sign a medication consent form and deliver the medication in its original container or in a blister pack made up by a pharmacist.

**Secondary students:** while the School recommends that prescription medication is administered by Health Centre staff, if a parent permits their child to self-administer their medication at school they should:

- send only the required daily dose/s to school
- inform their son that the medication must be kept in his locker, until required
- advise their son to inform Health Centre staff if they feel unwell or suspect a reaction to the medication

Parents who require the Health Centre staff to administer medication at school, should attend the Health Centre to complete and sign a medication consent form. The medication must be delivered in its original container or in a blister pack made up by a pharmacist.

It is not possible for Health Centre staff to remind secondary students to present for their medication. It is the responsibility of students and their families to have a strategy in place to remind them to attend at the appropriate time.

Medications are stored in the Health Centre according to the Poisons Act 1964 and Poisons Regulations 1965.

### Over the counter medication

This medication should not be sent to school with your son, however parents can choose to provide consent for the Health Centre staff to administer over the counter medications by completing Consent2Go.

### Medications off campus

Parents of students going on camps or tours are required to update Consent2Go to inform staff of current health issues and medication requirements i.e. prescribed or over the counter.

While it is the responsibility of staff supervising a camp/tour to administer medications as requested by the parents/guardians, this can only be done if medication is provided in a pharmacy prepared pack eg (Webster Pack).

For excursions first aid kits will contain some over the counter medications, which can be administered by the accompanying staff under the direction of Health Centre staff.

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